



Minutes of the Community Committee meeting held on Tuesday, May 12, 2026 at 18:30 in Credition Library, Belle Parade, Credition

Present:	Cllrs Liz Brookes-Hocking, Giles Fawssett, Vix Frisby, Jim Cairney, Steve Huxtable and Guy Cochran (part meeting)
Apologies:	Cllrs Joyce Harris
Absent:	Cllr Tim Stanford
In Attendance:	5 members of the public Tim Bland, Events and Town Centre Officer
Minute Taker:	Emma Anderson

MINUTES

1 ELECTION OF CHAIR FOR 2026-27

Decision: It was **resolved** to elect Cllr Liz Brookes-Hocking as Chair for the 2026/27 term.
(Proposed by Cllr Cairney)

2 ELECTION OF DEPUTY CHAIR FOR 2026-27

Decision: It was **resolved** to elect Cllr Giles Fawssett as Deputy Chair for the 2026/27 term. (Proposed by Cllr Frisby)

3 WELCOME AND INTRODUCTION

Cllr Brookes-Hocking welcomed everyone to the meeting and members introduced themselves.

4 PUBLIC QUESTION TIME

A member of the public asked if any quotes had been received for cleaning the benches on the Town Square. The Chair confirmed that quotes had been obtained and this matter would be addressed later in the meeting. The member of the public asked what the response was from the Three Little Pigs. The Chair confirmed she did not have an update and was not aware of any information released to members.

5 APOLOGIES

Decision: It was **resolved** to receive and accept apologies from Cllrs Harris (personal reasons) and Cochran (attending another meeting, however joined the meeting late).
(Proposed by Cllr Brookes-Hocking)
No apologies were received from Cllr Stanford, who was marked as absent.

6 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

6.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations of interest.

6.2 TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)

No dispensation requests had been received.

7 ORDER OF BUSINESS

There were no changes to the order of business.

8 CHAIR'S AND CLERK'S ANNOUNCEMENTS

The Chair announced that Sustainable Crediton would be sharing a film on climate emergency titled "National Emergency Briefing" on 10th June, at the Methodist Church. The Chair encouraged as many councillors as possible to attend, highlighting the relevance of the topic to the work of the committee.

9 MID DEVON DISTRICT COUNCIL PLANNING APPLICATIONS:

Members reviewed the following planning applications:

26/00573/FULL | Replacement of single storey extension with two-storey extension | 11 Saxon Close Crediton Devon EX17 3DS

Decision: It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Huxtable)

26/00612/CAT | Notification of intention to fell 1 Oak tree within a Conservation Area | 64 East Street Crediton Devon EX17 3BA

Decision: It was **resolved** to recommend APPROVAL, noting that the tree is due to be replaced with a more suitable native species. (Proposed by Cllr Brookes-Hocking)

Task: Submit planning comments to MDDC. @Emily Armitage 2026-05-15

10 MID DEVON DISTRICT COUNCIL PLANNING DECISIONS:

Members **noted** the planning decisions.

11 CREDITON URBAN TASKFORCE [CUT!]

The committee received and **noted** the report. The Chair expressed gratitude to the councillors and volunteers involved in the project, recognising their efforts in improving the town's appearance. An update was provided on the High Street Weed 'n' Sweep event, which was now taking place on Sunday, 14th June. [CUT!] will be meeting on Saturday, 13th June and focussing efforts on and around the Town Square. Members were encouraged to join.

12 PEOPLES PARK

The committee received and **noted** the report.

Cllr Fawssett highlighted the key projects he hopes the Community Committee can discuss in the coming year relating to climate emergency and local initiatives, such as promoting walking and cycling, preserving land for food security, planting more trees in the high street and 20mph speed limits. Cllr Fawssett stressed the importance of local actions in addressing global climate issues and suggested using the Peoples Park noticeboard to promote these initiatives.

13 ST LAWRENCE GREEN TELEPHONE BOX

The Deputy Clerk provided a verbal update on the St Lawrence Green telephone box. Quotes are being obtained for maintenance work to the exterior of the telephone box. Cllr Backhouse is currently working on converting the telephone box into a camera obscura until October, after which it will be repurposed as a lost glove repository based on a local resident's request. The update was **noted**.

14 TOWN SQUARE BENCHES

The committee discussed the report and quotation for cleaning the benches on the Town Square. It was agreed that the benches, which had been in place since 2021, were showing signs of age and required maintenance. The Deputy Clerk advised that discussions with the Three Little Pigs regarding potential collaboration were yet to take place and an update would be provided at the next meeting. Members discussed the frequency of cleaning and potential liability issues, whilst also emphasising the importance of the benches as a well-used facility and suggested further research into long-term plans for their upkeep and potential replacement.

Decision: It was **resolved** to instruct Exe Valley Maintenance Services to carry out a one-off clean of the benches at a cost of £23. (Proposed by Cllr Huxtable).

Task: Instruct contractors to carry out a one-off clean of the town square benches.

@Emma Anderson

Task: Obtain legal advice on potential liabilities related to cleaning town square benches.

@Emma Anderson

Task: Investigate long-term maintenance of the benches and a potential replacement strategy. @Emma Anderson

15 NEWCOMBES MEADOW PADDLING POOL**15.1 TO RECEIVE THE TOWN CLERK'S REPORT REGARDING THE SURVEY AND TO APPROVE THE RECOMMENDATIONS THEREIN**

Cllr Brookes-Hocking provided members of the public present with some background on the paddling pool discussions and advised that the cost of the refurbishment to the current paddling pool was close to £0.5million and therefore a splash pad was being explored.

Standing orders were suspended

One member of the public expressed concern regarding the loss of the current paddling pool, querying whether any issues with the current pool had been reported. Cllr Brookes-Hocking explained that the work required is due to changes in health and safety regulations. Two members of the public commented that the survey is bias, as the option to retain a paddling pool is not included. Concerns were raised regarding the installation of a toilet in this location, with a member of the public explaining he had emailed in his concerns and received a response from the Town Clerk. A final concern was raised regarding the use of funds on water facilities in the park, rather than supporting the Leisure Centre.

Standing orders were reinstated

Cllr Cochran joined the meeting at 19.15

The Chair suggested that further information regarding the sustainability of the paddling pool could be obtained with clarification being provided as to why the cost to refurbish the paddling pool is considerably higher than the installation of a splash pad. The Chair also suggested exploring the possibility of someone coming to a future meeting to explain the technicalities regarding the works required due to changes in regulations. (A breakdown of the costings presented to Full Council on 17 March 2026 to refurbish the paddling pool or install a splash pad, are attached to these minutes as Appendix One).

Decision: It was **resolved** to review the water play survey based on public feedback from this meeting, with the review of the survey being delegated to the paddling pool Working Group and the final survey draft being circulated to Community Committee members via email for approval, to avoid delays. (Proposed by Cllr Brookes-Hocking, Cllr Huxtable voted against, Cllr Cochran abstained)

Task: Review the survey regarding water play options to incorporate public feedback from this meeting, regarding the option and costings to retain a paddling pool and circulate to Community Committee members for approval. @Paddling Pool Working Group

15.2 TO RECEIVE AND APPROVE THE DRAFT NEWCOMBES MEADOW WATER PLAY SURVEY.

This item was covered under minute number 15.1.

16 RBL 100TH ANNIVERSARY

Decision: It was **agreed** to take part in the RBL 100th Anniversary event, with Cllrs Cairney, Fawsett and Frisby representing CTC at the event.

17 DATE OF NEXT MEETING

The date of the next meeting was **noted** as Tuesday, 23 June 2026.

18 REPORTS PACK

Signed

Dated.....

Mid Devon District Council
Phoenix House
Phoenix Lane
Tiverton
EX16 6PP

Our ref: 5009W
Your ref: Crediton Paddling Pools
File Location: 5009Q005.DOC
Date: 10.03.26

For the attention of: Steve Densham - Land Management Officer

Dear Steve,

Ref: Crediton - Paddling Pool Water Treatment upgrade

We thank you for your enquiry and the opportunity to quote for this project. Further to our site visit, we understand the requirement for the current paddling pool at Crediton to be upgraded to meet current health and safety standards. The current underground plantroom contains a high-rate sand filter & erosion feeder to meet PWTAG Water Treatment Standards. The paddling pool itself is to be retained. It is Mid Devon District Council's intention to hand over the refurbished scheme to the respective Town Council who will operate them going forward.

Overview

The current Paddling Pool Water Treatment system have come to the end of its lifecycle and are to be renewed in compliance with water treatment and quality standards defined by PWTAG (the Pool Water Treatment Advisory Group), specifically Chapter 22 'Outdoor Swimming and Paddling Pools'.

The existing plantroom is subterranean and challenging for access by operators (they are considered Confined Space and should have appropriate PPE and egress lifting equipment). To that end, it is required that the plantroom are now located above ground to permit easy walk-in access by Operators.

The current tanking structure of the paddling pools do suffer annually from cracks and movement with probable water loss and are currently attended to by repainting the surface with a specialist pool paint – although this is an annual pre-season attendance, the cost is significantly lower than seeking a long-term permanent solution such as structure strengthening and/or a GRP water proofing liner.

Current Site

Crediton Paddling Pool

Subterranean Plantroom with covers in place, Control panel set into wall, Pool Dimensions typically 6.6m (L) x 6.6m (W) x 0.6m (D).



Crediton Paddling Pool - Scope

Assumed usage numbers

The Pool has a size of 6.6mL x 6.6mW = 43m² (and a depth of 0.6m giving a volume of 26m³ – maybe less to account for stepped sides)
Pool water volume is to be turned over between 10-45 mins. The current installation has user rules of use signage setting a maximum bather number of 15 – this is exceeded during the hot summer months.

PWTAG standards require agreement with client on number of users to size the water treatment system against.
Given the area would suitably support 1 bather every 2.2m², then we assume 20 bathers. The new water treatment system scope and works center around the required filtration.

We shall assume a maximum turnover period of 45 mins, and with reference to Chapter 6, directs pool volume of 26m³, giving a turnover rate of 35m³/hr. Thus, a filter solution comprising of 1No. 1400mm Dia with >1.0mtr Bed Filter is required.

Principle equipment

- 1No. 1400mm Dia >1.0mtr Bed Filter.
- Duty pump to suit, c/w Inverter drives
- Water distribution within the pool arranged as 4 No. perimeter surface skimmers, 6 No. floor inlets (set apart), and 2 No. suction drains within the base of the paddling pool
- Filtration to be Gravel / Sand media (not AFM)
- Fully automated dosing – Monitor and Control for pH adjust (one way) and Disinfectant to be Granular/Tablet Chlorine
- PAC injection (Coagulant to aid filter efficiency/Cryptosporidium etc.)
- Flow meter (to show filter throughout and backwash rete compliance)
- UV Disinfection unit
- In/out pressure gauge (across filter)
- Auto top-up of fresh water (level determined by Pressure transducer)
- Chemical levels to be live and provide >30-day historic archiving of values (to be used alongside manual records)
- Control panel with Telemetry monitoring to HQ (parameters are by operator positively logging on to review levels)
- Incoming water make-up set into header tank to provide air gap compliance, overflow and valving – suitably insulated for winterization. c/w operator tap.

We have assumed all existing plantroom equipment and connecting pipework to be of unusable quality and obsolete for spare parts. New and warranted equipment will be used.

Control panel to centralize for the Outgoing ways, protection and control of the plantroom equipment. Electrical containment and wiring connections to peripheral electrical plant. Installation to include 2 No Double IP65 Housed operator use sockets.

Provide New Plantroom

The above-ground plantroom will house the M&E plantroom equipment.

- Timber cladded 30ft modified road container - with slot zones for transitioning pipework and ducts, backfilled with rounded stone
- Chemical Storage cabinet to be provided as separate unit, outside and adjacent to new plantroom.
- External and above ground filter back wash water storage tank (to aid attenuation and Chlorine dissipation) – Thereafter, slow drain into existing foul drain connection located next to the paddling pool.

Civils Work to Provide

- Site setup – perimeter Heras fencing, site cabin and welfare
- Remove existing plantroom M+E equipment and backfill to final floor finish level
- Provide suitable bases / foundations for new plantroom, chemical store and attenuation tank.
- Breakout existing paddling pool shell and cast new version
- Installation of perimeter skimmers, wall / floor inlets and drains spread out across pool area (with new pipework)
- Pipework trenching from plantroom to paddling pool edge
- Trenching to connect with existing local control panel housing (With extended cable)
- Trenching to water connection point (located in adjacent dry playground, with new pipework) approx. 10 mtr
- Trenching to existing drainage connection point (with new pipework) – Attenuation tank (with perimeter wooden fencing) to discharge into adjacent existing foul drain connection trench, we assume permissions to discharge is the client's responsibility.
- To make good local area with same 'tarmac' and spoil
- Generally, removal from site of all civils arisings and disused M&E equipment (under waste transfer license)



Proposed location of plantroom (Future other works to place a toilet block between plantroom and paddling pool)

[Google Maps](#) – Crediton Pool ; Newcombe Meadow, Crediton

Our offer includes:

- Detailed design of the Plantroom and supporting pipe connection into pool with builders works interface drawing for the waterplay feature
- Specialist supply and install of the M&E equipment for the paddling pool water treatment (PWTAG compliant)
- Project Management of our installation team
- Civil works associated with the build – cast new concrete paddling pool shell with access ramp, excavate trenching, concrete foundations for plantroom, chemical store and attenuation tank
- Pool skimmers, wall / floor inlets and suction drains
- Supply and install plantroom M+E equipment – PWTAG Compliant
- Anti-slip GRP waterproof coating
- 316 grade stainless steel balustrading for ramp access
- Water testing/sampling
- Sterilisation of the system
- Paddling Pool commissioning
- Training of client maintenance staff
- Operation and Maintenance Manual
- KCS Suppliers Fee (1%)

Offer Exclusions:

- Client to provide water and electrical and wastewater services for the feature to site (subject to detailed design):
 - Electricity single phase 230V 50Hz Neutral and Earth rated 63 Amp (Client advised existing supply is 80Amp)
 - Water – as existing – to suit filling of pool and filter backwash makeup
 - Foul Drain – to suit filter backwash rate and toilet block discharge water
- We will reinstate all disturbed areas, but any watering and general maintenance of grass is to be done by others
- Planning permission
- We will hand over the project as fully operational. Should the client wish to postpone the official opening of the Splashpad a separate dedicated visit will be needed to re-sterilize and summarize the feature at a later date which will incur extra charges.
- All excavated material assumed clean and inert
- Tree preservation / protection / root protection barriers / arboriculturist attendances / branch pruning to gain site access and 6m high clearance.
- Removal and reinstatement of existing traffic bollards / barriers to gain access to the construction site

Price

Option 1 – Paddling Pool Upgrade

As per above detailed specifications but generally, supply and installation of a new timber cladded 30ft Container Plantroom and Toilet Block containing a PWTAG compliant recirculating water treatment system and two W/C's (each includes a toilet, hand wash unit, toilet roll dispenser, handwash dispenser and paper towel dispenser) supporting field M&E works, associated civils / earth works, anti-slip GRP waterproof coating and stainless steel access ramp balustrading

Price:

£460,533.06

Please note: Our pricing includes the complete breakout of the current paddling pool shell and cast a new version as the channeling out the existing shell for the insertion of skimmers / floor inlets / suction drains and wall jets may compromise the structural integrity leading to cracks / leaks.

Option 2 - Flow Through Solution

We would still champion a Smart Flow Zero depth Splashpad as a lower cost to build, run and reduce operator labour costs – a solution that is well received by communities when converting their paddling pools for all the right reasons.

Crediton – Supply and installation of a new small plantroom containing a flow through water system, supporting field M&E works, associated civils / earth works, wetpour safety surfacing and separate timber cladded 10ft Container Toilet Block containing two W/C's (each includes a toilet, hand wash unit, toilet roll dispenser, handwash dispenser, paper towel dispenser)

Price:

£267,105.79



(Example 3D Render)

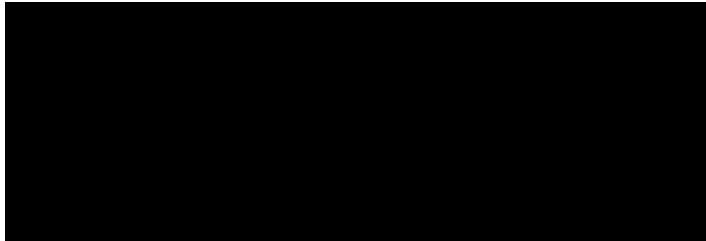
Commercial

Delivery -	16/18 working weeks from receipt of your official order containing full and final instructions.
Payment:	Monthly valuations – 30 days from invoice date
VAT:	Additional
Drawings:	Inclusive
Wetpour Design:	Inclusive – Option 2 only
Installation:	Inclusive
Civil build:	Inclusive
Transport:	Inclusive
Marketing Rights:	To have client assistance and permissions in photographic session and subsequent use of same for Case Study and Marketing use.
Insurances:	£5M - Professional Indemnity £10M - Public Liability £10M - Employers Liability
Quotation Validity:	30 days from date of this offer.

We trust this meets with your approval and look forward to receiving your further instructions, however if you require any further details or assistance please do not hesitate to contact us.

Yours Sincerely,

Simon Johnson
Ustigate Limited



Appendix - Client brief

Paddling Pool – Pool Plant Specification

Although PWTAG Guidance doesn't apply to paddling pools that guidance will be adopted where appropriate to do so.

All installations to be relevant to current legislative industry standard

Pool water turnover to be max 45 mins (min 10 mins)

Duty pumps circulation pumps to be provided

Pumps to incorporate inverter drives

Water distribution in the pool to be maximised with inlet and return numbers and configurations

Pre-filter by vortex system

Filtration to be AFM in medium rate filters?

Sanitizing with salt

Fully automated dosing

Continual monitoring of sanitiser and pH

PAC injection

Flow meter

In/ out pressure gauge

Auto top-up of fresh water (ultrasonic level monitoring?).

Auto recording of monitoring

Telemetry monitoring to HQ/ alarm of out of tolerance to HQ

Existing plant/ fittings and fixtures/ and materials to re-used where appropriate to do so – existing underground circulatory pipework to be replaced with appropriately sized....material? including all excavation and reinstatement.

Appropriate electrical supply to provided – enhanced from existing if necessary and delivered to consumer unit with RCCD within plant room. 2x 3-pins sockets to be available for operators.

Appropriately sized GRP kiosk enclosure to contain the plant sufficiently robust to prevent ready access and vandalism (to incorporate a sedum moss roof?).

Kiosk mounted to manufacturers requirements on concrete slab below ground level with openings as necessary for pipework and electrical entries/ exists.

Kiosk to be compartmentalised as necessary to separate the water filtration / treatment processes and chemical storage with space for testing equipment and records.

Water supply to the pools/ plant room to be compliant to Water By-Laws via break-tanks/ check-valves as appropriate. Tap supply to be available for operators for washdown etc.

Backwash provision to include temporary storage of backwash-water prior to release to water course.

Removal and disposal of all existing pool plant, infilling of underground chambers and reinstatement of surfacing.

~~Stone resin coating of pool tank after surface preparation and remedial works to any unsound screed and voids. – JJS agreed with client to remove – keep seasonally painting else high cost~~

Servicing and maintenance?